St Thomas More Primary School

Digital Leaders Action Plan

Priority	Action Required	Who will lead on this?	What improvements will we see (success criteria)	Review date
Online safety assembly	Each D.L to create a PowerPoint slide to collate to a whole school assembly for promoting online safety.	Mrs Curtis	Children will know what to do if they are not feeling safe online. They will know who to talk to for support.	Autumn Term
Purple Mash Rules	Create a Code of Conduct for all children to follow when learning online	Mrs Curtis	Children will safely take part in all learning on Purple Mash and will understand how to save work correctly.	
Check timetable for ICT equipment	Find out from teachers if they are happy with their ICT slots and complete a questionnaire about how they would like iPads to be used.	Mrs Curtis	Pupils will have fair access to digital equipment.	Autumn Term
Supporting staff	To support teachers in lessons and to check to see if they need any help with set up etc.	Mrs Curtis	All teachers will have more support in the setup of the ICT suite and iPads.	Autumn Term Will be ongoing
Tidy ICT Area	Create posters/videos reminding teachers and pupils to plug in equipment and leave the area tidy.	Mrs Curtis	Equipment is well looked after. Tidy school environment	Spring Term
Safer Internet Day	Plan and lead activities linked to staying safe online	Mrs Curtis	Children across the school will learn how to stay safe online	Spring Term
Create content for our website	Write about news and events happening in our school from a child point of view. Collect pictures. Interview staff. Write up events	Mrs Curtis	More child led content on our website	Summer Term
Digital Club	Put together a lunch time club using digital equipment.	Mrs Curtis	Children can access extra-curricular activities.	Summer Term